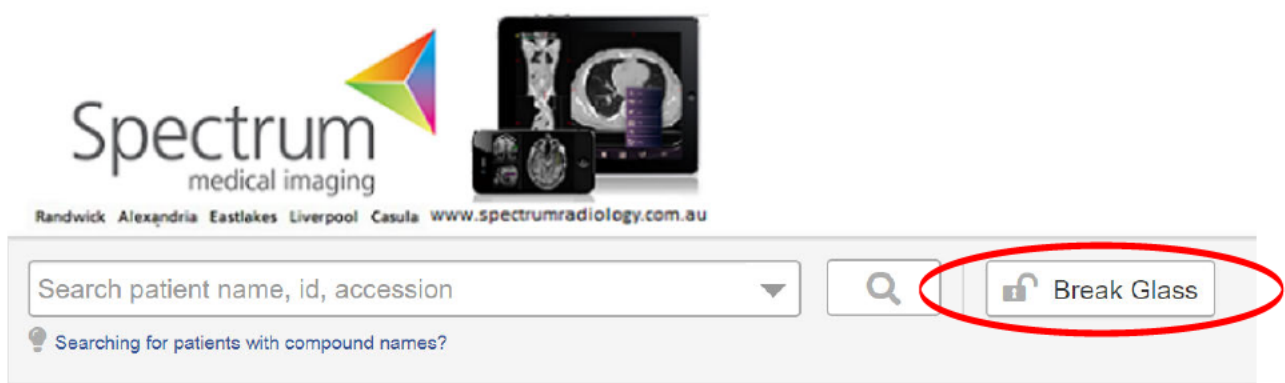


## **ACCESS BREAK GLASS STEP-BY-STEP INSTRUCTIONS**

**1. Click on the link <https://www.smipacs.com.au/Portal/app> and put in your username and password**

**2. On the home page, click on the Break Glass button circled in red to search for patient's results from a different referring practitioner.**



The screenshot shows the Spectrum medical imaging portal. At the top, there is a logo for 'Spectrum medical imaging' and a list of locations: Randwick, Alexandria, Eastlakes, Liverpool, Casula, and the website URL www.spectrumradiology.com.au. Below the logo is a search bar with the placeholder text 'Search patient name, id, accession'. To the right of the search bar is a magnifying glass icon and a button labeled 'Break Glass' with a padlock icon, which is circled in red. Below the search bar, there is a small text link: 'Searching for patients with compound names?'.

**3. Please confirm that you acknowledge the confidentiality agreement**

### **Access Break Glass**

**This feature allows you to view studies for which you were not granted automatic access.**

I understand that I am about to access Protected Health Information (PHI) for a patient for whom I am not the primary care or referring physician on record. I attest that I am accessing this PHI only for purposes of treating the patient, and for no other purpose whatsoever. I understand I am required by law to keep this information confidential, and I agree to comply with all

**Note:** This feature allows you to view only studies currently available on the PACS. You do not have access to studies for this patient that are acquired at a later date.

**Please allow a few minutes for the studies to become available.**

☐ **I acknowledge and accept the terms of this confidentiality agreement.**

Cancel

4. Please enter the patient ID found on the film bag or the full patient name and date of birth. Please note the date of birth needs to start with the year.

After this is done, please click "Check Patient"

Access Break Glass

This feature allows you to view studies for which you were not granted automatic access.

I understand that I am about to access Protected Health Information (PHI) for a patient for whom I am not the primary care or referring physician on record. I attest that I am accessing this PHI only for purposes of treating the patient, and for no other purpose whatsoever. I understand I am required by law to keep this information confidential, and I agree to comply with all

**Note:** This feature allows you to view only studies currently available on the PACS. You do not have access to studies for this patient that are acquired at a later date.

Please allow a few minutes for the studies to become available.

☒ I acknowledge and accept the terms of this confidentiality agreement.

Provide the full patient ID

Or

Provide the full patient name and the date of birth

Last name, first name YYYYMMDD

Check Patient

Cancel

5. Please confirm the patient details are correct and click "Access Patient Studies"

A patient that matches your search criteria was found:

**[REDACTED]**

Access Patient Studies Cancel

**6. All studies for this patient will appear. Please click on the appropriate study to bring up the report and images**



8 orders found

Show up to 10 << < 1 / 1 > >>					
Accession Number	Exam Description	Exam Date	Radiologist	Order Status	Organization
116719	DX CLAVICLE (LEFT)	2011 Oct 18 13:42	MORRIS, DR SARAH	Final Report	
158674	DX CLAVICLE (LEFT)	2012 May 16 14:14	DAWES, DR LAUGHLIN	Final Report	
179559	DX CHEST X-RAY	2012 Aug 23 17:21	WENDEROTH, DR JASON	Final Report	
56800	CT - LOWER LIMB (LEFT)	2010 Oct 01 16:03	LAZARUS, DR ELIZABETH	Final Report	
53294	MR I RIGHT ANKLE	2010 Sep 03 20:35	CUGANESAN, DR RAMESH	Final Report	
104887	MR I RIGHT ANKLE	2011 Aug 19 15:03	-----	Final Report	
113808	DX SHOULDER (LEFT)	2011 Oct 04 13:34	LIM, DR ROBERT	Final Report	
125151	DX CLAVICLE (LEFT)	2011 Nov 28 20:27	MOSES, DR DANIEL	Final Report	